



**Women for Women in Africa Foundation Ltd**

**ACN: 119 334 066**

**Annual General Meeting 2020-21**

**Minutes**

<b>Date:</b>	30 November 2021
<b>Time:</b>	7.00pm
<b>Place:</b>	Via Zoom video meeting

<b>Attendees:</b>	Marguerite Ryan AM (Chair), Maurie Ryan, Tino Marget, Glenn Smith (Secretary), Richard Ruskin, Anny Murray, Peter Toms, Tony and Sandy Kirkhope, Michael and Mandy Buckley, Catherine Tory, Meredith Hadden, Susan Longley, Christine Hadden, Veronica Steinicke, Leonida Kwamboka, David Evans
<b>Apologies:</b>	Alex Wood, Emma Whiting, Linda Finlay, Gillian Woods, Phillip & Tamara Rees, Lorraine Moir, Carolyn Cameron, Jeanelle & Dean Mariani, Alf Long, Ian Cugley, Therese Ryan, Amelia Mulkearns

Item	Description
1	<b>Welcome and introductions</b>  Glenn Smith welcomed attendees and introduced Marguerite Ryan AM who welcomed all to the 2020-2021 Annual General Meeting and thanked everyone for their attendance.  All attendees introduced themselves.
2	<b>Apologies</b>  The list of previously notified apologies was read out. Therese Ryan, Amelia Mulkearns and Alf Long were added to the list.
3	<b>Minutes of previous annual general meeting</b>  <b>Resolution:</b> That the minutes of the 2019-20 annual general meeting be accepted.  <b>Moved:</b> Glenn Smith <b>Seconded:</b> Richard Ruskin
4	<b>Business arising from previous annual general meeting held on 19 November 2020.</b>  There was no business arising and no questions were raised.

5	<p><b>Reports on the year's activities:</b></p> <p><b>i. Chairperson's report</b> Marguerite Ryan read her report to the meeting, highlighting the year's achievements.</p> <p>Attachment A is a printed version of Marguerite's report</p> <p><b>Moved:</b> Peter Toms                      <b>Seconded:</b> Tino Marget</p> <p><b>ii. Finance report</b> The accounts for 2020-21, which have been audited by Mr Mark Robb of Willmott Robb, were provided to attendees prior to the meeting.</p> <p>Glenn provided a report including details of WFWIA and WkW bank balances, details of various income categories compared to the previous year and details of funds raised and used relating to the Covid appeal.</p> <p>Attachment B is a printed version of Glenn's report.</p> <p>Tony Kirkhope asked how funds were invested and will speak with Glenn about alternative safe investments providing a higher return. Glenn will then take this information to Board for further discussion.</p> <p><b>Resolution:</b> That the financial accounts for the year ended 30 June 2020 be accepted.</p> <p><b>Moved:</b> Tino Marget                      <b>Seconded:</b> Richard Ruskin</p>
6	<p><b>Election of directors</b></p> <p>The current retiring Directors, Sandy Kirkhope, Marguerite Ryan and Peter Toms offered themselves for re-election to the position of Director and were re-elected unopposed.</p> <p><b>Special Resolution 1</b> - That the members of Women for Women in Africa Foundation Ltd agree to re-appoint Marguerite Ryan as a Director despite serving for a continuous period of over 9 years, according to Clause 41.6 of the WFWIA Constitution, because of her exemplary leadership, skills and devotion to Women for Women in Africa Foundation Ltd.</p> <p><b>Moved:</b> Glenn Smith                      <b>Seconded:</b> Mandy Buckley</p>

	<p><b>Special Resolution 2</b> - That the members of Women for Women in Africa Foundation Ltd agree to re-appoint Peter Toms as a Director despite serving for a continuous period of over 9 years, according to Clause 41.6 of the WFWIA Constitution, because of his exemplary leadership, skills and devotion to Women for Women in Africa Foundation Ltd.</p> <p><b>Moved:</b> Glenn Smith                      <b>Seconded:</b> Tino Marget</p>
7	<p><b>General Business:</b></p> <p><b>1. Appointment of an auditor</b></p> <p><b>Resolution</b> put forward: "That Mark Robb of Wilmott Robb, be re-appointed as WFWIA's auditor for the next reporting period".</p> <p><b>Moved:</b> Glenn Smith                      <b>Seconded:</b> Marguerite Ryan</p> <p><b>2. Other general business:</b></p> <p>Sister Leonida Kwamboka provided an update of the activities being undertaken in Kibera and thanked donors and the WFWIA board members for their ongoing support. Attendees thanked Sister Leonida for all of the great work undertaken by WkW staff.</p>
8	<p><b>Close of Meeting:</b></p> <p>Marguerite Ryan thanked all for their attendance, closed the meeting at 8:00 pm.</p>



## ATTACHMENT A

### Annual Report of Chairman of Women for Women in Africa Foundation

#### 1 July 2020 to 30 June 2021

Everyone will agree that the past year has been a very difficult one both in Australia and Kenya. But the Board of Women for Women in Africa is delighted with all that has been accomplished by Wanawake kwa Wanawake in Nairobi and the generosity of the donors who have made this possible.

Following a COVID enforced break the Function Committee reconvened to oversee an important function to be held at the Glamp African Bar in Melbourne in October 2021. The Committee worked very hard towards making this a very special Sunday afternoon with auctions, raffles, sales and delightful venue. Unfortunately, it had to be postponed but we look forward to a very special day early in 2021 with our very generous hosts Jeanelle and Dean Mariani.

The main aim of the function was to provide sponsorship for 40 young boys and girls who, because of extreme poverty, were not able to continue from primary school to secondary school. I am delighted to say that so far 29 of these students have been sponsored and all 40 are now attending secondary school.

The Board of WFWIA has supported the amazing projects of WkW during this year. Some of these are – Education; Counselling; Food packs; Medical care; Rent relief; Women's Table Top Banking; the Girls Safe House; the Ugandan Women's Refugee Project; the Masai Women's Project; the International Certificate IT Course. The wonderful diligence of Sister Leonida Kwamboka and all her staff, has ensured that the people of Kibera are given the best possible support. Kibera has this year suffered fires and floods and many families have lost their homes and possessions but they know if they go to WkW they will be given food, blankets, mattresses etc, and most of all a very kind and welcoming reception. WkW is truly a haven.

The Girls Safe House has maintained a steady number of girls living there part or full time. They age from 4 years to 21 years. Many little girls have been placed there when they have been homeless, because of illness or suffering of a parent/guardian. Leonida often spends a night at the house, the girls love that as does Leonida. It is a very special time. The Safe House now has a vegetable garden and chickens plus they have a dog and a cat. The girls take care of the maintenance of the house and the older ones look after the younger ones. It is a very happy home!!

Early in 2020, the Relief Fund was established to provide food, rent relief, medical care to Kibera families affected by COVID. Our grateful thanks to all donors to this fund that has now reached \$183,000. This money has been sent to WkW and is still being used for monthly food packs to families, as well as giving much needed support in many humanitarian ways.

When I look at this list of donors I am amazed, humbled and extremely grateful. You are wonderful people, thank you.



This year, negotiations began for the purchase of another property close to the WkW Centre to be used for the IT programs, counselling and meetings. Through the wonderful generosity of Michael and Mandy Buckley a property is being purchased and WkW hopes to have occupancy by the end of 2021.

The annual Torquay Golf Day for 2021 was once again cancelled but Mandy Buckley assures me that it will be held early in 2022.

We are very grateful that the number of primary and secondary sponsorships have increased and that many more children are now able to go to school. The children are very grateful to their sponsors who have given them dignity, education and hope for the future.

I am very grateful to Anny Murray who has kept our data base well informed with updates both from WkW and WFWIA and to Emma Whiting for maintaining the website.

Glenn Smith, a Director and Company Secretary, maintains all the requirements of a charity and ensures that we are compliant. He also works with Catherine Tory, our volunteer Administrator who updates and looks after the data base, sends out invoices and receipts, and keeps in contact with potential and committed sponsors. My most grateful thanks to Glenn and Catherine, they certainly make my Chairmanship easier. For many years Paul Briglia and his Staff have ensured that the accounts forwarded to him by Glenn are ready for Mark Robb our Auditor. Thank you Paul you have been a great friend. Aleks Kulesza, also for many years, has been in monthly contact with Humphrey, the on site accountant at WkW, and together they ensure the accurate maintenance of all WkW financial accounts. Humphrey has said that he is very grateful for the advice provided by Aleks. The accounts at WkW are also maintained by an outside accountancy firm and are audited yearly.

The Function Committee has mostly met on zoom but they work well together and I am sure will ensure a wonderful 2022 function at Glamp. We will have three very special auction items and lots of goodies to sell, plus great drinks and nibbles, so look forward to having a big, happy crowd.

A very special thank you to Leonida and her staff – they have made life easy for WFWIA as they are dedicated and committed to ensure that all aspects of their programs are well conducted. They have tirelessly cared for so many Kibera families especially during COVID....no praise is good enough.

Thank you to all the donors who have made the WkW projects possible and who have given the families of Kibera a much better life - be assured you have made a difference. Perhaps you will never know these families personally but you are part of their lives and part of their families – they are very grateful.

Last but not least, my thanks to all the Board Members for your support and friendship over the past year.

I look forward to 2021/2022 and all that WFWIA will achieve in their support of WkW.

Marguerite Anne Ryan

Chairman, Women for Women in Africa Foundation Pty Ltd.



## ATTACHMENT B

# Finance Report

**Prepared for:** Women for Women in Africa Foundation Ltd AGM

**Meeting via Zoom**

**At 7.00pm, Thursday 30th November 2021.**

**Prepared by:** Glenn Smith

Financial accounts and reports for the year ended 30 June 2021 have been prepared by Briglia & Co., audited by Mr Mark Robb from Willmott Robb and are tabled for adoption. A copy of this information was included in the reminder notice relating to the AGM.

The Net Asset Balance was \$854,058 on 30 June 2021, compared with \$923,300 on 30 June 2020. reasons for the reduction include exchange rate movements and the ongoing inability to hold any functions.

Total revenue from donations was \$514,276 for the year, compared with \$587,292 from donations and fundraising in the 2019-20 year. The below table provides details of the change in receipts for the various income categories.

	<b>2020-21 Year</b>	<b>2019-20 Year</b>	<b>Variance \$</b>	<b>Variance %</b>
Education	352,446.92	375,601.00	(23,154.08)	-6.2
Functions & Events Income	0.00	36,750.78	(36,750.78)	-100
General donations	58,904.40	39,187.06	19,717.34	50.3
Family support	35,323.00	23,205.00	12,118.00	52.2
Safe House projects	0.00	4,500.00	(4,500.00)	-100
Covid 19 Appeal	63,817.65	103,799.00	(39,981.35)	-38.5
Medical Fund	3,785.00	4,250.00	(465.00)	-10.9
<b>Total Income</b>	<b>514,276.97</b>	<b>587,292.84</b>	<b>(73,015.87)</b>	<b>-12.4</b>

Local general expenditure for the year remained a relatively small percentage of income at \$9,531, compared to \$33,150 in the prior year. The difference is mostly attributed to a reduction in function expenses, with no functions being held in the 2021 year. These totals exclude adjustments made for exchange rate movements on our USD account.

At 26 November 2021, the overall bank account balances are;

- \$366,388 AUD held in Australia under control of WFWIA
- \$287,167 US here in AUS under control of WFWIA (equates to approximately AUD \$388,000)

As at 31 October 2021, WkW was holding the equivalent of AUD \$397,000 in funds. This includes \$200,000 being held for the pending purchase of an additional property.



The WkW Centre in Nairobi has continued to prepare and meet budgets and provides monthly reports to WFWIA.

### **COVID Appeal**

At 26 November 2021, a total of \$181,906 has been donated to the relief fund. To date \$155,000 has been sent to WkW. The balance will be sent when further funds are required.

I would like to thank Catherine Tory, Aleks Kulesza and the WkW staff for their assistance in keeping our finances in order.